Tajim Md. Niamatullah Akhund

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**September 19,2013**

General Manager

Eastern Bank Ltd.

33 Motijhil,Dhaka.

**Application for the position of “Probationary Officer”**

Dear Sir,

In resposce to your job advertisement published in the Daily Star on 6th September-2013,I would like to apply for the post.

I understand from your advertisement that you are looking for People who are smart and tech savvy.You are also looking for positive attitude and you will train them for skils.You will note from my enclosed CV that my education background as wel as the per time job assignments make me an Ideal candidate for the position.

I have got my MBA degree from Jahangirnagar University in 2012.Currently am working as a probationary officer for a reputed bank about 6 months.

I believe working in a reputed organization like your one will provide me excellent opportunity for my carrer growth.I am confident that if provided the opportunity to serve your organization, I will prove myself to be an important asset for your company through my dedication, sincerity and highest level of professionalism.

I would request for an interview at your convenience. For any query , you can reach me at my mobile 01816265315 or phone(res) 07524-56267.You can also e-mail me at [tajim.mohammad.3@gmail.com](mailto:tajim.mohammad.3@gmail.com).

Thank you.

Yours truly,

Tajim Md. Niamatullah Akhund.

Encl: 1.Curriculum Vita

2.Photograph

3.Experience Certificate